

SQL Server Reporting Services (SSRS)

http://fiesta/Reports/report/EnerGov/Production/Business/BTR%20by%20Industry%20Classification_v2

1. To Search for the Industry Classification/Indust Type, you need to select from the drop-down menu Hotels, Motels, Rooming Houses, etc., to generate a report specific to “lodging-category.”
2. You can search by a specific Tax Year (make sure to remove the checkmark from NULL), or

By a date range (make sure to remove the checkmarks to the right of From and To Date); enter the date range

3. You can search by any of the following BTR Statuses (Expired, In Review, Inactive, Issued, Out of Business, Refer to Code, Renewal, Renewed).
Note: The other statuses are shared between Zoning Compliance, Fire, and BTR.
4. Date field to search: option to select by Apply Date; Issued Date; or NA
5. Once you have entered the search criteria, then select View Report
6. The report generated can be exported into various formats. Click on the SAVE icon to see the available options. You can also print the report.
7. To search for a specific BTR, you will need to go to the License Details Tab (3rd section to the right) and copy and paste the BTR# in EnerGov to view all available information for that particular BTR.

The report is broken down into three sections:

1. First part is the Business Details
2. Second part is the Billing Contact Details
3. Third part is the License Details / BTR